

Essential SiteVault Tips

Hi,

Love is in the air, and so is our passion for helping you work smarter in SiteVault! In this month's newsletter, we're excited to share a few sweet tips to make your work even faster. Share the love (and these tips) with your team!

1. Fall in Love with eSignatures – Start Today!

Don't wait for the perfect moment—start using eSignatures right now and fall in love with how much time you'll save! Catch our short webinar on adopting eSignatures [here](#). We show you how to eSign documents, discuss [best practices](#) for adoption, and speak with a site that successfully uses them — **watch the recording [here](#)!**

2. Finalizing Documents? Do It Faster with Bulk Approvals

Speed up your workflow and show your approvals some love by [bulk-approving multiple documents](#) in just a few clicks. No more reviewing one by one—finalize approvals faster and keep your studies moving!

3. Make Every Click Count – Try These Shortcuts!

Cut down on extra clicks and navigate SiteVault like a pro using our handy keyboard shortcuts. Try them out and boost your efficiency! **Find the full list of shortcuts [here](#).**

Keyboard Shortcuts ?		×
Global		
Create		Cmd + Shift + C
Jump to Global Search		Cmd + Shift + F
Open Action Menu		Cmd + Shift + M
Toggle Keyboard Shortcut Dialog		Cmd + /

Need help getting started with any of these suggestions? We're happy to help! Reach out and schedule some time with the SiteVault Success Team at sitesuccess@veeva.com.

If you would no longer like to receive these emails, please opt-out [here](#).

Sending you love and appreciation,

SiteVault Success Team