

SiteVault makes monitoring study documents quick and efficient, in an environment with site-controlled access, by offering greater transparency for documents which are ready and available for review through use of monitoring workflows and dashboards.

- **Sites provide monitors direct access to their SiteVault**, to allow for convenient monitoring of documents
- **Monitors can access SiteVault on-site or remotely** to help facilitate more timely and on-going reviews
- **Monitors can review documents, track and update document monitoring status, and create monitoring document issues and missing document issues** which cuts down on additional email communications and eliminates duplicate review efforts on documents
- **System security protects both the site and the monitor**, by ensuring monitors will only have access to relevant and applicable files for their review
- **Monitor access can be easily removed** by the site and can be scheduled ahead of time with start/stop dates

Name	Monitoring Status
<a href="#">MedDrive Study Chicago IRB Submission, 31 Jul 2024 (v2.0)</a>	Ready for Review
<a href="#">MedDrive Study Chicago IRB Submission, 22 Jul 2024 (v1.0)</a>	Reviewed, No Issues
<a href="#">Acceptance of MedDrive IB, 16 May 2024 (v1.0)</a>	Ready for Review
<a href="#">MedDrive Study 1572, 30 Jul 2024 (v1.0)</a>	Review Not Required
<a href="#">Mindy Manager Medical License, 01 Jan 2024 (v1.0)</a>	Reviewed, No Issues
<a href="#">Mindy Manager GCP Training Certificate, 01 Jan 2024 (v1.0)</a>	Reviewed, No Issues

## Common Questions

### What limitations are in place to protect both the site and the monitor(s) during review?

Monitor access and review is limited within SiteVault to help ensure the correct documentation is being reviewed and to prevent accidental exposure to or downloading of confidential information.

- Monitors cannot edit, upload, or delete documents
- Monitors cannot view documents in a draft state
- Monitors cannot view financial documents (such as contracts or budgets)
- Monitors cannot download participant source documents

### What specific documents can monitors access?

Sites add monitors to SiteVault as external users to specific studies, granting them read-only access to steady state versions of applicable documents. Monitors are unable to view draft versions of documents.

See the [Document Type Reference Spreadsheet](#) to learn more about which documents a monitor will have access to within SiteVault and what that access includes.